



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

KASHIPUR MICHAEL MADHUSUDAN MAHAVIDYALAYA

**KASHIPUR MICHAEL MADHUSUDAN MAHAVIDYALAYA, P.O. PANCHAKOTE
RAJ, DISTRICT - PURULIA, PIN 723132, WEST BENGAL
723132**

<http://www.kashipurmmm.org>

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

May 2024

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Kashipur Michael Madhusudan Mahavidyalaya, a co-educational institution for imparting undergraduate education, was founded in Kashipur (situated about 8 km away from Adra railway station and about 35 km from Purulia railway station on South-Eastern Railway) in the district of Purulia of West Bengal, on 26th September 2000 with the sincere help and active cooperation of the people around Kashipur.

In September of 1872, the famous poet, Michael Madhusudan Dutta took charge as the Legal Advisor to the Panchakote Raj Estate from Raja Nilmani Singh Deo of Panchakote. Later he was promoted to the prestigious office of the Treasurer. Although the tenure was not all that happy and satisfying to Madhusudan, he obtained within a short time some pleasure and interest in the life of the people living around, as well as the nature and the place itself – the evidence of which could be found in some of his sonnets. As a token of remembrance of the association between the place and the poet, the College was named “**Kashipur Michael Madhusudan Mahavidyalaya**”. In the course of its more than twenty-three years of glorious journey, the College has earned quite a few distinctions.

This institution is functioning during the day from 10.00 am to 6.00 pm. The college was previously affiliated with the University of Burdwan up to 2011. Currently, Kashipur Michael Madhusudan Mahavidyalaya is affiliated to **Sidho-Kanho-Birsha University**, Purulia since 2011 till date. The college has two streams: Arts and Science. In the Arts stream, there are twenty-one (21) Programs which include Honours Courses in Bengali, Economics, English, Geography, History, Philosophy, Political Science, and Sociology and Program Courses in Bengali, Economics, Education, English, Geography, History, Music, Philosophy, Physical Education, Political Science, Sanskrit, Santali and Sociology. In the Science stream, there are five (05) program courses in Botany, Chemistry, Mathematics, Physics and Zoology.

Vision

I. Goals of the College

The steady urge made by the people of Kashipur for the establishment of a college was fulfilled and the cherished Mahavidyalaya came into being on 26th September 2000. The opening of the College at Kashipur at once offered invaluable service in regard to the spread of educational opportunity for a large number of prospective students of a comparatively backward district. Their opportunities constitute our aims.

The College has always been receiving generous help and cooperation from the people associated with it and also from the people and well-wishers at large as well as eminent personalities of the locality. We hope and believe that this cooperation will go on increasing. We always remember with due respect those people who have touched our College with their dedicated works. They did their novel works, now it's the right time for us to continue what they left for us.

II. The motto of the college is

“*sa vidya ya vimukttaye*” means Knowledge Liberates.

III. Vision of the college:

To promote good physical and mental health, development of pupils’ attitude and inclusion of the discipline of a responsible citizen and to create a class of intellectually, morally sound and committed individual, who will become a human resource of high calibre, to cater to the needs of the society and the country as a whole in accordance with our motto.

Mission

Mission of the College:

- i) To provide the students of Kashipur and adjacent area with the opportunity to enhance their educational qualification through receiving higher education and to enable them to build their capacity necessary for being effectively and gainfully employed;
- ii) To bring the local people living around in touch with various educational and social welfare services undertaken by the College through NSS or other extension activities; and
- iii) To humbly attempt to create an atmosphere of learning and awakening through the gradual spread of education and academic culture.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Strength:

The foremost strength of the college is the dedicated staff (teaching and non-teaching) who actively participate in encompassing inclusive learning and gaining knowledge not just in the academic curriculum but the holistic development of the students. The faculties and the office staff are always keen on providing help to the students. Beyond classroom teaching, the teachers are dedicated to encouraging the students to develop critical thinking and explore the potentialities of the students by organizing various events in college and also engaging in discussions that assist in building their communication skills. The teachers also volunteer for regular tutorial classes for slow learners and aid in clarifying concepts and clearing doubts of the students as and when required. The academic achievements and accomplishments of our faculty members help in building a stronger knowledge, and guide and encourage the younger faculty members and the students in strengthening their academic interests. Since the college creates a space for creative learning, the students have thrived over the years and some have even excelled in academic curriculum. The students have made the college proud through their achievements some are university rank holders which inspires other students to explore their capabilities.

Institutional Weakness

Weakness:

The geographical location of the college has been a weakness for the college because of this the attendance of the students has been poor. Due to the unavailability of proper transport and students attending college from far-off places, it is difficult for them to maintain regular attendance which poses a hindrance to the teachers in teaching too. The students are constantly motivated to attend classes but factors like poor infrastructure, the interior location of the college, disinterest of the parents in educating their children prove to be the weaknesses of the college. Likewise, poor infrastructural facilities in college obstruct the smooth running of the college. The college has to make arrangements that sometimes prove to be inadequate and thus become a weakness in adopting advanced teaching and learning. The low socio-economic background of the region makes the students first-generation learners thus little enthusiasm is shown by the family members in educating their children and are pushed more towards other vocational courses elsewhere or applying for jobs with meager incomes. The college lacks in providing Postgraduate courses due to which students have to migrate elsewhere to pursue their higher studies which can sometimes be unaffordable in some cases.

Institutional Opportunity

Opportunities:

With qualified teachers and their optimistic attitudes toward teaching, the students have shown a great deal of potential in being academically sound and also in various other co-curricular activities as well. The students show their active participation in various events organized by the college like cultural events, sports events, wall magazines, poster presentations, career counseling, etc. Throughout the year the college scrutinizes students through internal assessments, viva, and projects which brings out the capabilities in the students guiding them further with their skills and academic excellence. The student's potential can be chiseled with proper guidance and support. The students have also shown commendable performances in extracurricular activities have represented the college in various sports events and have also participated at district and national levels. This has snowballed every semester and has garnered students to participate and maintain a healthy competitive spirit among the students and represent the college in numerous events.

The college also has a scope for introducing new disciplines which would offer more options to the students and help in contributing towards the development of the region through education. With new and innovative methods of teaching, the college has opportunities to introduce Add-On Courses which shall be significant as well as grasp the interests of the students through multi-disciplinary learning.

Institutional Challenge

Challenges:

One of the primary challenges in recent times has been the implementation of the National Education Policy which has however slowed down the equilibrium of the college because of the major changes in the academic curriculum. The college is still adapting and incorporating the necessary changes. The shift from Choice Based Credit System to NEP has been a challenging factor. But the college has been positively working towards balancing the old and the new syllabus and also catering to every need of the students from both the old and

new systems. Another equally challenging factor has been to reduce the number of college dropouts. The college has always tried to make students socially and culturally aware and inculcate in them the value of education yet due to various economic reasons while in some cases personal reasons the students often discontinue their studies mid-semester. The students are also motivated to study in English since in many social science disciplines, there are few or no textbooks and study materials in vernacular language. Insufficient instruments and equipment for lab-based subjects and a shortage of faculty members in many departments have been proving a challenge and also a difficulty in the smooth running of the college.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Established in 2000, **Kashipur Michael Madhusudan Mahavidyalaya, Purulia, West Bengal** is an undergraduate college run by the Governing Body as per the Statute of the Sidho-Kanho-Birsha University, Purulia. Its mission is to train young men and women to become good citizens of the country and develop global competencies and the skills necessary for being successful in life.

The college is a co-educational day college. The college offers eight undergraduate Honours programs in the Arts category, General courses in eighteen subjects including five Science subjects. The college is committed to providing an environment fostering research. In the last five years, the college has spent a sum of Rs.1,69,47,421/- on procuring new apparatus and equipment. It has also set up **Bhadu Bhaban** at a cost of about thirty-five lakhs. The college also has a Research-cum-Workshop Centre named “Pathachakra” devoted entirely to analytical and group discussion on various subjects. The first volume of college publication based on the articles of Pathachakra was published in January 2023 named **Pathachakra - 1**.

The college has two units of NSS. There is a Medicinal Plant Garden maintained by the Botany Department and a Physical Fitness Room in the Department of Physical Education. To keep the curriculum up to date, periodic revisions are made in the curriculum of different subjects portrayed in Routines which includes Library Classes for different subjects regularly. Project work, field trips, Add-on Courses, and on-the-job training are compulsory components of various programs. The college also invites experts from various fields to various seminars and workshops organized by different departments. Internet facilities are also available to the students through UGC-NRC in the college. English Language and Environmental Studies are compulsory for all students of Semester I and II as a part of AECC-MIL. To help the slow and disadvantaged learners, the college arranges tutorial classes as per guidelines from SKBU in the format of 4+0+2 (Lab-based subjects) and 5+1+0 (Non-Lab subjects). There is a feedback mechanism, which has been collected from all students, analyzed, relevant action has been taken and the report is uploaded to the college website by the IQAC of the college.

Teaching-learning and Evaluation

The college has an effective IQAC that meets frequently to discuss various issues regarding teaching, learning, evaluation, and other internal quality matters. Students are admitted based on merits only following SKB University guidelines which is centrally controlled by the West Bengal Higher Education Council. It is a co-educational institution, and in some disciplines, the number of girls exceeds that of boys. For differently-abled students also, there is a reservation policy. Student Freshships are given to economically marginalized students and four Scholarships are also given to ongoing and ex-students for their academic endeavors.

For a well-rounded development of students, the college offers a proper blend of academics, cultures, and sports. Before the commencement of various programs, there is an orientation program in which the students are made aware of the traditions and objectives of the college. The college is sensitive to the needs of disadvantaged students for whom remedial classes, counseling, and special classes during vacations are organized.

The academic progress of a student is carefully and continuously monitored. Great emphasis is laid on assignments and continuous internal evaluation. The college prepares an annual academic calendar. The teaching-learning method is increasingly becoming student-centered.

The college has a Principal, 42 Permanent [Full-time Teachers = 16, State-Aided College Teachers (SACT) = 26], 03 Guest Teachers, and a Librarian of which 30 are male and 17 female. There are ten faculty members with Ph.D. and five with M. Phil. Out of 45 teachers, 21 have qualified for NET/SET examinations which come to 45% of the total strength. 11 teachers are currently registered for their Ph.D. (of which 02 have submitted their thesis). Approximately 40% of the faculty members have participated in workshops/ seminars/ conferences and 89% of the teaching staff have presented their papers in conferences/seminars during the last five years. There is also a self-appraisal system for teachers in place.

The schedule for examinations is published by the Examination Sub-Committee well in advance. The examination papers are coded. There are continuous evaluations, an internal assessment for all six semesters, and the University conducted Semester examinations.

Research, Innovations and Extension

Several members of the faculty have engaged themselves in research work. Funds for one international and two national level seminars have been received in the last five years. Besides this, the departments of Bhadu, Bengali, Music, Physical Education, Economics, and Santali have conducted seminars. IQAC in collaboration with various departments conducted Webinars and Special Lecture Series during the lockdown period. During the last five years, two international, seven national, six state-level seminars, 28 webinars, sixty-three special lectures, and ten workshops have been successfully conducted.

To encourage research, during the last five years, the college has spent **Rs. 24,39,806/-** on the purchase of books, journals, equipment, and other infrastructural facilities. Six research journals are available in the college library for the use of students and researchers. The Seminar Room has the ICT facilities for conducting events. The college is associated with the ICSSR; SKBU; BCC; IEA; BARC and many other institutions for various research-related activities. MoU has also been signed with other institutions.

The faculty members have also been awarded for their research work. **Dr. Suvranshu Pan** of Economics has been appointed as the EC Member of the IEA. His paper was awarded the **Best Theme Paper in Agricultural Economics** at the 101st Annual Conference of IEA at VIT in 2018. **Dr. Poushali Roy's** paper was awarded the **Best Paper in the Earth Science Section** at the Science Congress (ER) in Kolkata in 2023. **Dr. Sushil Sarkar** and **Manila Tamang** have visited **Bangladesh** and **Nepal** respectively for a paper presentation. In the last five years, sixteen faculty members have published a total of thirty-seven research papers, articles, and ten books.

The College has organized a Cyber Crime Awareness Camp. NSS has organized tree plantations, blood donation awareness camps, AIDS awareness, and many other programs of social relevance. The college

promotes an institution-neighbourhood network through NSS and it has adopted two villages named Rangiladih and Gopalchawk.

For their excursion and field survey, students of Geography, Science, and Economics have completed their field survey and excursion. Besides these, all the students of Semester I (Honours) have completed a Project Work in Environmental Studies.

Infrastructure and Learning Resources

The college is sufficiently well-endowed in terms of physical infrastructure. The college campus occupies an area of 12.3 acres. At present the college has 31 classrooms including 07 laboratories out of which 05 classrooms are large in size; each can easily accommodate more than 400 students. 10 classrooms are of moderate size and can accommodate up to 120 students. 11 classrooms are of smaller size and can accommodate up to 60 students. In addition to classrooms, the college has 01 audio-visual Seminar Room, 07 laboratories, 01 computer lab, 01 Meeting Room and 02 rooms in the Library for the students. The college has a central library along with department libraries. The college also has 11 toilets.

The college has four administrative rooms and one office room. For important functions such as annual day functions that require more covered space, special stages are made and pandals are set up in the college premises. There are other facilities such as cool and clean drinking water and wash rooms for students and the faculty. The college has a placement and counseling centre too.

The college has acquired a campus tribal hostel within the boundary maintained by the BCWD, Government of West Bengal. The college has purchased 1.5 acres of land in front side of the college main building for extension of the main entrance to the college. The college has a well maintained forestry inside the campus and a green audit also has been done.

So far as the power supply is concerned, the college has one government high-tension transformer, two large generators for power backup. The college has a canteen and two common rooms. Offices including the Staff Room have aqua guard facility. For all academic activities, the college has the following facilities: multi-media projectors in classrooms, and OHP and three Xerox machines.

The college has a football-cum-cricket ground, one badminton court, one volley ball court, well maintained athletic field, and a multi-gym. There are also three carom boards, two table tennis boards and one chess set for the internal sports for the students and teachers.

Student Support and Progression

As mentioned earlier, the college has a well-equipped campus located in the western part of Kashipur block area. Our results show that on an average 75% of our students are successful in the university examinations.

The college has a dynamic website which provides necessary details to the students. They can apply to various courses provided to them by the college, download application forms from the site, and send their applications online to the college authority. Online admission procedure has been adopted by the college since 2015-16 academic session.

In keeping with the vision of the college, which is to contribute significantly in the development of the State of West Bengal, the college always provides special assistance to students of disadvantaged groups in the form of remedial classes and counseling. In fact, counseling for students is a regular activity in this college.

There is a provision of Free ship for current students and MSPSMS and SRMS Scholarships for the ongoing and ex-students of the college. Besides these, college is helping students to avail various government and non-governmental scholarships like Kanyashree, Oasis, Swami Vivekananda Scholarship, Minority Scholarship, NSP, Birla, and Jalan Scholarships for meritorious students. The college has an alumni association called **KMMM Alumni** and has a facebook page also.

Governance, Leadership and Management

The Governing Body consisting of 12 honorary members from the College, University, the State Government and students is responsible to run the college as per SKBU Statute, UGC regulations and Guidelines of DPI, Higher Education, Government of West Bengal. Three senior teachers from the faculty and one NTS represent the Governing Board of the college. The Principal, the IQAC Coordinator, the Heads of the various Departments, and the Coordinators of different Sub-Committees provide effective leadership enabling the college to fulfill its twin missions of excellence in education and empowerment of the weaker sections of society. Besides the Internal Quality Assurance Cell (IQAC) there are a number of committees to perform various functions related to the college.

There is a Bursar along with Finance Committee who takes financial decisions. The college also has a Teacher's Council with the Principal as its ex-officio President. College authorities encourages the teaching and non-teaching staffs to participate in FDP/FIP/RC/OPs and short-term courses. The college also has effective welfare measures and Performance Appraisal Systems for all staffs.

An effective and functional IQAC prepare plans for the coming session and execute the plan throughout the year with the help of various stakeholders. Regular meeting, collaborative quality initiatives, feedback taken and posted the analysed report in the website etc. are the regular activities of the IQAC.

Institutional Values and Best Practices

Over the years, the college has adopted a number of innovative practices the particulars of which are given in the detailed report. The popularity of the college is indicated by the number of applicants for different courses that is going up every year.

Hands-on training for the students, teachers and NTS have been organized regularly through Add-on Courses for students; and Workshop on Admission Software (CAMS), Course Curriculum (CBCS), Financial Software (HRMS), Procedure for Accreditation (NAAC), CCFUGP of National Education Policy (NEP 2020), Digilocker activities (ABC), and promotional work (CAS) for the staffs of the college.

In the various functions of the college, the core values of NAAC are reflected. For realizing the vision of making quality assurance an integral part of the functioning of an institution of higher education, the college subjects itself to periodic self and external evaluation. It also collaborates with the stakeholders for assurance

and sustenance of quality in higher education. All the five core values of NAAC, that is, national development, fostering global competencies among students, inculcating a healthy value system, promoting the use of technology and quest for excellence are sought to be promoted by the various functions of the college.

Regular mentoring of the students through Mentor-Mentee programs, helping the locality during lockdown and promoting local culture through Bhadu Diploma course are the best practices and institutional distinctiveness of the college. Helping the students from the backward and tribal regions to uplift themselves is a regular phenomena of the college.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	KASHIPUR MICHAEL MADHUSUDAN MAHAVIDYALAYA
Address	Kashipur Michael Madhusudan Mahavidyalaya, P.O. Panchakote Raj, District - Purulia, PIN 723132, West Bengal
City	Kashipur Adra
State	West Bengal
Pin	723132
Website	http://www.kashipurmmm.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Bibhas Kanti Mandal	03251-246552	7001078092	03251-246554	kashipur_mmm@yahoo.in
IQAC / CIQA coordinator	Suvranshu Pan	03251-246556	9064239937	03251-246556	iqackmmm@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

State	University name	Document
West Bengal	Sidho-Kanho-Birsha University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	21-10-2003	View Document
12B of UGC	21-10-2003	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Kashipur Michael Madhusudan Mahavidyalaya, P.O. Panchakote Raj, District - Purulia, PIN 723132, West Bengal	Rural	12.3	4790.08

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/ Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Bengali, Program	36	Higher Secondary	Bengali	175	160
UG	BA,Bengali, Honours	36	Higher Secondary	Bengali	65	57
UG	BA,Economics,Program	36	Higher Secondary	Bengali	30	6
UG	BA,Economics,Honours	36	Higher Secondary	Bengali	20	3
UG	BA,English, Honours	36	Higher Secondary	English	40	37
UG	BA,English,Program	36	Higher Secondary	English	50	30
UG	BA,Geography,Program	36	Higher Secondary	Bengali	40	10
UG	BA,Geography,Honours	36	Higher Secondary	Bengali	40	34
UG	BA,History,Program	36	Higher Secondary	Bengali	100	90
UG	BA,History, Honours	36	Higher Secondary	Bengali	45	42
UG	BA,Philosophy,Program	36	Higher Secondary	Bengali	60	44
UG	BA,Philosophy,Honours	36	Higher Secondary	Bengali	36	18
UG	BA,Political Science,Program	36	Higher Secondary	Bengali	50	21
UG	BA,Political Science,Honours	36	Higher Secondary	Bengali	22	21
UG	BA,Sociology,Honours	36	Higher Secondary	Bengali	35	32

UG	BA,Sociology,Program	36	Higher Secondary	Bengali	50	3
UG	BA,Education,Program	36	Higher Secondary	Bengali	90	82
UG	BA,Music,Program	36	Higher Secondary	Bengali	10	0
UG	BA,Sanskrit,Program	36	Higher Secondary	Bengali	60	45
UG	BA,Santali,Program	36	Higher Secondary	Bengali	90	71
UG	BA,Physical Education,Program	36	Higher Secondary	Bengali	65	14
UG	BSc,Chemistry,Program	36	Higher Secondary	Bengali	40	8
UG	BSc,Botany,Program	36	Higher Secondary	Bengali	20	7
UG	BSc,Mathematics,Program	36	Higher Secondary	Bengali	20	1
UG	BSc,Physics,Program	36	Higher Secondary	Bengali	20	1
UG	BSc,Zoology,Program	36	Higher Secondary	Bengali	20	7

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				2				45			
Recruited	0	0	0	0	2	0	0	2	30	15	0	45
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff						
	Male		Female		Others	Total
Sanctioned by the UGC /University State Government						16
Recruited	12		1		0	13
Yet to Recruit						3
Sanctioned by the Management/Society or Other Authorized Bodies						10
Recruited	6		4		0	10
Yet to Recruit						0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	2	0	0	7	2	0	11
M.Phil.	0	0	0	0	0	0	0	2	0	2
PG	0	0	0	0	0	0	23	11	0	34
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	3	0	3	

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	855	0	0	0	855
	Female	1158	0	0	0	1158
	Others	0	0	0	0	0
Diploma	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	229	224	192	193
	Female	254	271	226	231
	Others	0	0	0	0
ST	Male	231	212	188	195
	Female	288	287	243	217
	Others	0	0	0	0
OBC	Male	322	342	242	206
	Female	410	420	410	355
	Others	0	0	0	0
General	Male	190	176	128	154
	Female	212	232	197	201
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		2136	2164	1826	1752

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>Multidisciplinary / Interdisciplinary: 1. Under NEP, the syllabi of most of the departments are interrelated and multidisciplinary. Especially, topics related to Gender Issues, Ethics, Environmental Aspects, Sustainable Development, etc. are the interdisciplinary aspects which all the students have to study in their course curriculum. 2. The College is a multidisciplinary institution that offers undergraduate courses in Arts and Science streams. The Faculty of Arts offers Honours and Programme courses in Bengali, Economics, English, Geography, History, Philosophy, Political Science and Sociology. Apart from these, the College also offers Programme courses in Music, Physical Education, Education,</p>
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	<p>Sanskrit and Santali. Under the Faculty of Science, Programme courses are offered in Botany, Chemistry & Zoology (Bio-Science Group) and Physics, Chemistry & Mathematics (Pure Science Group). 3. To implement the multidisciplinary aspect in a student's curricula, the College follows the Choice-Based Credit System (CBCS). It allows each student to select subjects of their choice as Generic Electives from both streams. Programme Course students of Arts Stream can choose any two subjects of their choice from any three groups of issues as prescribed by the University (details provided in the College Prospectus). 4. All the students of the Honours Course and Programme Course take up Environmental Studies as an Ability Enhancement Compulsory Course (AECC) in their first and second semesters respectively. 5. In the UG Syllabus of SKBU, there is a provision for multidisciplinary content in most social sciences. The same is also effective for science subjects.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>Academic Bank of Credit (ABC): 1. As per the New Education Policy (NEP), there is a provision for Academic Bank of Credit (ABC) for students. Whenever a student moves to another place, he/she will continue his/her previous studies with credit banked in previous examinations. 2. Following this norm Kashipur M. M. Mahavidyalaya has also allowed the students to continue their education. 01 student of the Bengali department is continuing her study with this ABC policy. 3. Regular workshop on ABC, has been conducted by the IQAC of the college for all the semesters separately. This ID is also a requirement of Sidho-Kanho-Birsha University to be eligible for filling up the forms for their Semester Examinations.</p>
<p>3. Skill development:</p>	<p>Skill Development: 1. In the NEP syllabus (starting from 2023-24 session), Skill Development is a part of every student curriculum. In the previous CBCS also, most of the students of UG learned about Skill Development through their curriculum of AECC (English). 2. The College has introduced the Pradhan Mantri Kaushal Vikash Yojana (PMKVY) Centre for a short-term (duration of three months) Certificate Course on Nursing for Women. 3. Regular lectures/seminars/webinars are conducted by the IQAC or different Committees or departments to observe days of international and national importance like</p>

	<p>Environment Day, Mother Language Day, Women's Day, Science Day, Santali Language Day, etc. which help the students to develop a holistic view of their nature as well as the social environment and also develop their faculty of understanding beyond the purview of the syllabus. Historically and Culturally significant days of the region where the College is located are also observed, like Hool Diwas, Bhadu Utsav, etc. that help students connect to their roots. 4. Sessions on moral education are organized in collaboration with the Ramakrishna Mission to inculcate "universal human values of truth (Satya), righteous conduct (Dharma), peace (Shanti), love (Prem), nonviolence (Ahimsa)" in students as well as faculty members. Yoga sessions are also conducted to develop a sense of self-discipline and maintain good physical and mental health of all members of the College.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>Integration of the Indian Knowledge System: 1. Honours and Programme Courses are offered in Bengali Language; Program Courses are offered in Sanskrit and Santali Languages in the college. Students who have opted for other Honours or Programme Course subjects are free to opt for any of the above-mentioned three Indian languages, as their Generic Elective subject. 2. Classroom delivery is done in bilingual mode; lectures are delivered by the teachers in both Bengali and English languages. Question papers are provided in both languages, and the students can answer in either Bengali or English or both languages. In case of Courses in Sanskrit and Santali, lectures are delivered in the respective languages; students can write their answers in the respective scripts as well. 3. The College conducts One Year Diploma Course in "Manbhumer Lokogan O Bhadu (Manbhum Folksong with Emphasis on Bhadu) which commenced from 2018-19.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>Outcome-Based Education (OBE): 1. Both in the CBCS and NEP systems of UG courses, the syllabus has been prepared with Course Outcome (CO) and Program Outcome (PO) following the OBE. 2. College has focused on producing good academically efficient students so that they can compete with their future assignments and endeavors. 3. Members of the UG Board of Studies (BoS) from different subjects (currently, the College has six teachers members of the affiliated university SKBU) prescribed</p>

	<p>suggestions for the syllabus on the outcome-based education in the UG courses. 4. There is a Career Counselling Cell in the college to guide and provide basic information to the students in their future job markets. 5. Students are encouraged to participate in the Satyendranath Tagore Civil Service Coaching Centre at the SKBU to prepare themselves for the civil services. 6. There is a provision for Students' Credit Cards provided by the West Bengal Government for higher study and preparation for competitive examinations. 7. The college is running one Certificate Course in Nursing for women students with 25 seats in collaboration with Pradhan Mantri Kaushal Vikash Yojana (PMKVY) with a duration of three months. 8. The College is pursuing a Diploma Course in "Bhadu and Bhadra Culture" with 25 seats of three months duration under the aegis of SKBU.</p>
6. Distance education/online education:	<p>Online Education: 1. The college has been following online education since the COVID period of 2019-20. 2. As the National Education Policy 2020 will be imposed from the 2023-24 academic session in the state-run colleges and universities of West Bengal, the college is preparing and following the online structure of education. Ten percent of the classes are allowed for all the subjects to continue in online mode. 3. Online classes via email, college website, WhatsApp, Google Meet, etc. are the mechanisms used by the college for this. 4. Some portion of the class work is also taken in the form of Project Work which students carry from their home likewise distance education system. All the SEC papers, VAC papers, and papers with practicals follow this method as a part of continuous evaluation.</p>

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	<p>Yes. The Electoral Literacy Club comprises of teaching faculty and the students of the college who engage in various activities for awareness and electoral literacy. It functions to incorporate and provide knowledge on basic fundamental rights and freedom in college as well the community at large. In the year 2019, the college had participated in the District Youth Parliament Competition held at</p>
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	Nistarini College where the team bagged the 3rd position.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes. The college appoints the co-ordinator and co-ordinating faculty members. Co-ordinator- Lakshmi Kanta Mahato, Assistant Professor, Department of Political Science Co-ordinating member-Sathi Bauri, Soma Gorain IV Semester, Department of Political Science The ELC participates in events and programmes organized by various agencies like District Youth Parliament every year, etc.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The ELC encourages its members for their active participation in electoral process. Panchayet Block office of Kashipur in collaboration with the ELC of the college had organized a programme on electoral process for educating and creating awareness. A assessment was conducted through Multiple choice questions which was evaluated by the Panchayat Block.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Due to limitation of infrastructural facilities it becomes challenging to carry out large scale activities but continuous effort are being planned for near future by ELC.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Almost all the students are of 18 years and above are of voting age. The ELC of the college takes the initiative of inviting the Panchayat Block Office to educate and sensitize the students.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2136	2175	1826	1752	1962
File Description		Document		
Upload Supporting Document		View Document		
Institutional data in prescribed format		View Document		

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 47

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
42	43	45	16	15

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
39.4323662	19.098971	46.147069	17.7918897	24.5861457

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Curriculum Planning & Implementation:

1. The College Governing Body (GB) appointed the College Admission Committee which ensures online admission following the Higher Secondary (10+2) result and preparing a Merit List which is published on the college website. Admission is done based on seat availability in each subject following the West Bengal government's reservation rules and criteria at Sidho-Kanho-Birsha University.
2. The Teachers' Council frames the academic activities of the college by preparing a timetable for each academic year.
3. Though Sidho-Kanho-Birsha University prepares the Syllabus for the UG Courses, some teachers from the College are included in framing of the curriculum as members of the UG Board of Studies of the University. Individual departments also distribute the UG Syllabus in the beginning of each semester among teachers of that particular department and resolve necessary issues in their departmental meeting countersigned by the IQAC Coordinator and Principal.
4. IQAC coordinates the entire academic activities throughout the year which has included: (a) the Students' Orientation Program, (b) Workshop on CBCS for teaching and non-teaching staff, (c) a Departmental Meeting with IQAC, (d) Review Meeting on results of each semester, (e) Parents-teachers meeting, (f) Feedback taken and analysis, (g) Research Activities among faculties, (h) Organization of Webinars / Special Lectures / Mentor-Mentee Programs etc.
5. For the odd semester (July-December) of the current academic year, all the academic activities has been done in offline mode as the college has re-opened since January 2022 after the COVID-19 period. In the even semester (January-June), the college has conducted classes in offline mode.
6. The Academic Calendar has been prepared for each session and posted on the college website. Hard copies of the Academic Calendar are also distributed to the students during the counseling for admission. This calendar includes the academic planning for the entire session starting from classes to Internal Assessment to Final Semester Examination. Departments create WhatsApp groups with the students for better communication.
7. Following SKBU guidelines, IQAC and the Examination Monitoring Cell of the college take the initiative to conduct a continuous internal evaluation with the help of each department separately. The

curriculum structure includes 6 credit, 4 credit, and 2 credit courses. In 6 credit courses, 5+0+1 and 4+0+2 formation are adopted for paper with theory and practicals respectively. For internal Assessment, continuous evaluation including class tests, project work, home assignments, Mentor-Mentee programs, viva-vice, and written examinations have been taken throughout the year. Besides these, attendance, class performance, participation in cultural activities, and sports have also been taken into consideration. Performance and indulgence in the library is another measure to assess the students. The department has followed individual assessment procedures whichever is suitable to their students.

8. National Education Policy 2020 (NEP) has been adopted by the Government of West Bengal from the 2023-24 academic session. For the same, the college has been preparing to cope with the new regulations and structure of NEP.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 0

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Other Upload Files

1

[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 0

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description**Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

1.3 Curriculum Enrichment**1.3.1**

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Crosscutting Issues in the Curriculum:

1. Professional Ethics: For professional ethics, the College follows the UGC Guidelines for Higher Education, the Statute of Sidho-Kanho-Birsha University, and Guidelines from the Education Directorate, Government of West Bengal (DPI). Ethical issues have been included in the syllabus of Education, Political Science, Physical Education, and Sociology. The college authority has organized an Orientation Class at the beginning of each semester to understand the professional ethics of the college. All the teaching and non-teaching staff also have attended such classes.

2. Gender: There is a Women's Cell and a Committee against Sexual Harassment in the college to look into gender-related issues. Gender issues have been included in the syllabus of Sociology, Geography, and Economics as a part of the UG Curriculum. The annual program on Women's Day has been observed regularly where students are encouraged to participate in poster presentations displaying their creative ideas and views.

3. Human Values: Human Values are also discussed in the Academic Calendar and College Prospectus

for all. There is an Anti-Ragging and Grievance Readdress Cell at the College to face the challenges of ragging on campus. In the literature subjects like Bengali, English, Sanskrit, and Santali, many topics on human values have been discussed. Students also participate in the ex-tempo lecture competition organized by the Cultural Committee of the college annually and point out their views on human values. NSS of the college has organized a webinar on “Human Values: Lessons from the Life of Swami Vivekananda” for all the students and staff of the college.

4. Environment: For environmental aspects, the college authority has taken various steps to make the campus environment-friendly. National Service Scheme (Units I and II) take care of the campus by cleaning it regularly. The students learn about various aspects of the environment through classroom teaching which is included in their syllabus. Environmental Studies is a compulsory paper for all the Honours students of Semester I and all the Program students of Semester II. Students are assigned project work in their curriculum through which they learn the importance of the environment in their daily lives.

5. Sustainability: As per sustainability is concerned, the college authority is planning some activities for future convenience. Regular tree plantation, making the campus clean, and green audits are part of our daily routine. In the curriculum of Economics and Geography, students can find the concept of sustainability.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 40.26

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 860

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 77.89

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
828	1048	791	685	847

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1203	1203	995	995	995

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 89.35

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
470	525	382	382	406

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
541	541	447	447	447

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 50.86

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

1. There are 16 Full-Time, 26 SACT (Government approved), and 03 Guest Teachers in the College and 2672 Students enrolled in the 2022-23 academic session. The Teacher-Student Ratio is 1: 64 for this academic year. Out of the 45 teachers, 12 teachers have Ph.D., 05 teachers have M.Phil. and 08 teachers have B.Ed. degrees. Most of them are a handful with ICT-enabled technologies in their daily teaching, especially during online classes.
2. A total of 45 teachers of various departments are engaged in teaching with utmost care for every student. Following UG Syllabus, teachers have tried to engage students through participatory, experimental, and problem-solving approaches.
3. As there were various types of learners in the classes, teachers have taken different approaches to them. For fast learners, teachers do their normal duties, but for slow learners, they take utmost care and help them to understand the topic taught. Sometimes with the chalk-and-talk method, sometimes with experimental work like regular homework corrections, corrections of writings on a particular question and help them to speak and write properly as per the requirement of the topic they asked for.
4. From 2020-21 onwards, departments have introduced Mentor-Mentee Program. Students presented their views on the topic they have selected for presentation. Teachers help them to prepare and present. During and after their presentation Mentor teachers discussed the topic to encourage Mentee students for their improvement.
5. As the entire 2020-21 academic session and part of 2021-22 session was under lockdown for campus learning, online classes have been organized on a regular basis by every department and every teacher for daily teaching-learning activities. Daily classes have been taken by using Google Meet, WhatsApp and sometimes by using audio on the phone also. Situation has been normalize in 2022-23 session and offline campus learning is possible.
6. Attendance and Internal Assessments have been taken and conducted by using Google Forms on regular basis. Semester Examination of University also completed through online mode. Teachers uploaded the marks of both IA and Semester examinations through university provided links for the same.
7. Webinars and Special Lectures have been organized during this academic year on a regular basis. Teachers also benefited from those activities. 06 Teachers of the college acted as resource persons and delivered online lectures for students of other colleges also. Faculties have presented their papers in the national and international seminars and conferences using ICT.
8. Teachers participate in online Faculty Development Programs, Refresher Courses, and Orientation Programs conducted by various institutions and HRDC of the universities.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 94.15

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
45	45	45	18	18

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 20.5

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
11	07	05	05	05

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

1. Last five academic sessions include two Covid-affected years. Since March 2020, classes were taken in online mode up to January 2022, gradually when the situation got back to normal, classes started regular as before the Covid phase. But the attendance of the students and performance in the internal and external examinations was largely affected.

2. The College has planned Internal and Theory Examination Schedule following the SKBU Guidelines in the following manners:

Semester	Commencement of Courses	Internal Assessment	End Semester Examination
I	2nd Week of September 2022	4th Week of December 2022	End-January 2023
II	1st Week of February 2023	4th week of May 2023	3rd week of June 2023
III	1st Week of August 2022	1st Week of January 2023	End-January 2023
IV	1st Week of February 2023	4th Week of May 2023	3rd Week of June 2023
V	1st Week of August 2022	2nd Week of December 2022	1st Week of January 2023
VI	3rd Week of January 2023	2nd Week of May 2023	1st Week of June 2023

These dates are tentative and are finalized according to the notification of the Higher Education Department, Government of West Bengal. SKB University may change the schedule as per

their requirement.

1. During the Pandemic (March 2020 to January 2022): College was closed for the Odd Semester due to the Pandemic, Internal examination was held online for the first half of the 2021-22 academic session. In the second half of even semester, the Internal Evaluation system was conducted in offline mode by the Departments within the stipulated time provided by SKBU. During Odd Semester (July-December 2021), the College was following online classes and examinations. Internal Assessment tests were conducted within December 2021 and the Internal Evaluation for Even Semester (January-June 2022) was conducted offline within May 2022.
2. As the College is situated in a rural area and most of the students come from rural regions and economically backward families many didn't have the facilities of Android Mobile phones with internet facilities, they were not able to attend regular online classes and they also failed to appear in the online examinations. The Examination Monitoring Cell (EMC) of the college tried to identify those students and make necessary arrangements for their examinations.
3. Some students had to join jobs for family survival and were not able to follow the time schedule of the SKBU examination. Timely form fills-up for examinations were also not done by everyone. The college authority and EMC tried to find out those students and help them to appear in the examination with due permission from the University.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Kashipur Michael Madhusudan Mahavidyalaya established in the year 2000 has been offering undergraduate courses in various Arts and Science streams. With the motto “sa vidya yavimukttaye” (knowledge liberates), the college has been determined to provide quality education and holistic development of the students which would aid them in their future endeavors. The college is affiliated to Sidho Kanho Birsha University and follows the structured syllabus laid down by the university. Every department prepares their respective Program and Course Outcome for smooth running of the classes and also working on the challenges and shortcomings for better results. The PO’s and CO’s of the respective departments can be accessed through the college website.

The PO and CO lays the framework for teaching and learning process. Each department follows the layout for assessing, evaluating, analyzing and making future plans for the best of the students and the

department. The college works on Choice Based Credit System, that assess the students by Continuous Internal Evaluation. The Departments have adopted various method of evaluating like project work, written tests, viva, class presentations. The successful attainment of PO and CO can be analyzed through the SGPA and CGPA scored by the students in the end of every term. This sets a parameter for re-assessing PO, CO where and when necessary. Every department organizes various academic program with PO, CO in view so as to achieve the desired results from the students and promote and encourage maximum participation in learning. The college also organizes numerous academic activities like seminars, workshops, career counselling, invited lectures and add-on courses as one of the parameters to measure the attainment of PO, CO.

Every department puts in effort to help the students in every possible way for their overall development and also provide necessary help in their academic curriculum. The PO, CO is framed with a perspective of exploring and bringing out the potentialities in the students.

Courses provided

B.A. Honours	B.A. Program Course	B.Sc Program Course
1. Bengali	1. Bengali	1. Botany
2. Economics	2. English	2. Chemistry
3. English	3. Sanskrit	3. Zoology
4. Geography	4. Santhali	4. Physics
5. History	5. Economics	5. Mathematics
6. Philosophy	6. Education	
7. Political Science	7. History	
8. Sociology	8. Philosophy	
	9. Geography	
	10. Music	
	11. Political Science	
	12. Physical Education	
	13. Sociology	

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

The Attainment of Pos and COs:

(A) Students Mentoring System:

1. Mentoring from Department: Teachers have taken the initiative to know every student in their respective departments as the session goes on. The departments engaged themselves to find out the slow-medium-fast learners and teach them accordingly. Departments also recommend the list of the students for merit-cum means freeship provided by the college and by the government from time to time.

2. Mentoring from IQAC: At the beginning of each semester, IQAC introduces an Orientation Class for all students and teachers. IQAC encourages each department to organize Mentor-Mentee Program.

3. Teachers Council: In the meeting of the Teachers' Council, discussions have been made for the students starting from their Admission, to classes, to libraries, to laboratories, into their examinations, and their results with feedback provided by them.

4. Discussion on Result: Outcomes of the student's performance have been analyzed in the meeting of the Teachers' Council and IQAC. Teachers also discussed the performance of the students in the classrooms during Departmental Meetings. They also inform the students about their results and help them to understand their mistakes.

5. The college has taken all the Internal and Theory Examination as per the schedule prepared by the University.

6. Internal Assessment is a continuous evaluation process taken by the respective department for each subject of Core Course (CC), Discipline Specific Courses (DSC), Generic Elective (GE), and

Discipline Specific Electives (DSE) papers. Departments hold these examinations through written examination via e-mail, WhatsApp, Google Forms, and/or via Mentor-Mentee presentations.

7. Examination of Theory papers is conducted via OBS (Open Book System). Students got questions from the University website just before the examination time provided by the university and after writing answers, students have to submit their answer papers to the college within one hour of completion of the examination for that date. Students can send their papers to the college authority by mail also.

8. After the result is published, Teachers discuss students' outcomes in the Teachers' Council and IQAC Meetings and review the details of the result. Based on the result, IQAC individually interacts with each department and asks them to give feedback on their departmental result.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 64.72

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
206	416	363	244	112

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
451	433	410	400	378

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.3

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 4.99

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
3.23750	0.43750	00	1.31000	00

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Report on the workshops/seminars conducted on Research Methodology (RM), Intellectual Property Rights (IPR), and Indian Knowledge System (IKS):

- IKS:** In 2023, a seminar on *the Indian Knowledge System (IKS)* on Ramakrishna Paramhansa with the help of Ramakrishna Mission Purulia on 21.03.2023 at the college seminar room was held. The participants the college students as well as outside of college were approximately 180 in numbers. To mark the discovery of this famous Indian mystic, especially from Bengal, on this day, this seminar was being celebrated to spread a message about the significance of this great man's supreme mystical metaphysical applications and importance in the daily life of the people of the contemporary period. A National Webinar on *Yoga* on 02.06.2021, and one Webinar on the *Importance of Yoga in Daily Life* on 21.06.2020 through the online platform *Google Meet* to disseminate the knowledge and motto of being physically fit and

mentally spirited at the time of the global COVID crisis were observed. Indian ancient yogic traditions and heritages of stalwart personalities of Yoga gurus of Bharat and their empiricist knowledge of one and entirety of strength of Indian traditions were discussed. Besides, another seminar on *Yoga for Daily Life* on 05.01.2020 with 250 participants with the collaboration of the Physical Education Department of the college was very smoothly interacted and celebrated. Webinar on *Buddhas' Moral and Religious Teachings*, his enlightened way of life and teachings and philosophy, later on, known as Buddhism in the contemporaneity elaborated outstandingly by the resource persona.

2. **RM:** One-Week Training Programme on SPSS (RM) from 04.04.2022 – 09.04.2022 by the Department of Geography of Kashipur Michael Madhusudan Mahavidyalaya to cater for the knowledge of SPSS for the purpose and objectives to provide basic knowledge regarding SPSS software training on how to perform important statistical calculations using SPSS Software in research culture, data analysis and doubts regarding the SPSS software were discussed and solved in this workshop of Research Methodology. About 25 candidates from various faculties of this college highly benefited through the rigorous following of the classes.
3. **IPR:** One Webinar on *Intellectual Property Rights (IPR)* at the institution provides this webinar of inventors and creators of new ideas, technology, writings, artwork, or any other form of expression and how to protect their creations from being copied without permission and can be used to monetize the original idea or work. This webinar was held on 08.11.2021 with the sponsorship of the Economics department of the institute where a total 100 numbers of participants except the Resource person also attended.
4. **Ecosystem:** Two units of NSS of the college involved their volunteers in ecosystem innovation activities. In the seven days special camps (last year from 28.01.2023 to 03.02.2023), the main theme was Swachh Bharat. During these seven-day workshops, student volunteers visited two adopted villages and initiated the cleanliness of the villages. Students also campaigned for a clean campus inside the college premises.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 1

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	01	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.96

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
11	07	06	10	11

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**Response:** 0.91**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
11	13	08	06	05

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities**3.4.1**

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:**Extension Activities:**

1. The two NSS Units of the college have adopted two villages: Rangiladih and Gopalchowk. NSS surveyed every family in the said villages, prepared a list of their requirements, and presented the list to the College authority. During the COVID period, the college helped the village members through the NSS Units.
2. NSS works for the two villages throughout the year. An awareness camp in these villages was conducted on SBCC (Social and Behaviour Change Communication) in collaboration with Purulia District SBCC Cell and UNICEF on 07.06.2022.
3. Under the guidance of IQAC, the College authority created the KMMM Relief Fund from a day's

salary of the staff (willing) of the college. With this amount, NSS distributed sanitizers, masks, medicine, and essential food items.

4. The COVID Help Desk was formed for the college staff and local people in surrounding areas for any kind of medical requirements related to COVID-19 issues. For this, the College has supplied Thermoguns, Oxymeters, Sanitizers, etc to the local Kolloli Hospital as a part of the community work and social responsibility of the college.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

College Students and Teachers are awarded on various occasions during 2018-2023:

(1) Dr. Suvranshu Pan (Associate Professor in Economics) was awarded by the Indian Economic Association for his **Best Theme Paper** at the 101st Annual Conference of the Association held at Vellore Institute of Technology, Vellore, Tamil Nadu on 29.12.2018.

(2) Dr. Poushali Roy (Assistant Professor in Geography) was awarded the **First Prize** for her presentation at the 5th Regional Science & Technology Congress (2022-23) of Region 6 at Bankura University, Bankura, West Bengal on 09.01.2023.

(3) The **College Youth Parliament Team** achieved Third Position in the District Level State Youth Parliament Competition held at Nistarini College, Purulia, West Bengal in 2018-19.

(4) In sports:

- 2019-20: Women's Football Team was the **Champion** of the SKBU Inter College Competition on 22.01.2020.
- 2022-23: In Team Games, the Women's Kabaddi Team is the **Champion**, and the men's Kabaddi Team of our college is the **Runner-Up** of SKBU Inter College Tournaments held on 21.09.2022 at the SKBU.
- 2022-23: In athletics, Dharmadas Bauri (1st in 800 mt and 1500 mt), Payel Mandal (1st in 400 mt), Soma Roy (1st in High Jump), Sabita Mandi (1st in Shot Put and 2nd in Javeline), Dayamay Murmu (3rd in 100mt) and Rudra Prasad Majee (3rd in High Jump) are the rank holders of Inter College State Sports and Games Championship 2022-23 of West Bengal Government held at J.K. College, Purulia.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 28

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
08	08	05	05	02

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration**3.5.1**

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 04

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Physical Facilities:

1. Classrooms: There are 4 Buildings for classes in the college. (a) The Main Building comprises 11 Classrooms, 02 Halls, and 05 Laboratories used for classes. (b) The Library Building comprises 05 Classrooms, 01 Seminar Room, 01 Room for IQAC, 01 Store Room, 01 Reading Room for Students, 01 Central Library, and 01 Room for a Librarian. (c) The New Building comprises 04 Classrooms and 01 Departmental Room. (d) The Bhadu Bhaban comprises 05 Classrooms and 02 Departmental Rooms.

2. Laboratories: There are 06 Laboratories in the college and 02 Practical Rooms. There is also 01 Track and Field for Athletics and Football Ground, 01 Badminton Court and one Volleyball Court.

3. Computing Equipment: There is 01 UGC-NRC Room used as Computer Kiosk with 02 Computers and internet facilities; 08 computers at the GIS Laboratories; 01 each in Bengali, Economics, Botany, Chemistry, and Physics Rooms; 02 in the Meeting Room; 01 in Principal's Room; 02 in Central Library, 07 in College Office; 02 in Teachers' Room. All computers are connected to the Internet.

4. YouTube Channel: Teachers of Geography and other departments have used YouTube Channels for classes during Lockdown. The link to one of the channels is

<https://www.youtube.com/channel/UCHAZESTEQuujMfzqVKKNig>

5. Cultural Activities: The College Cultural Committee has organized (a) an Annual Cultural Competition (Quiz, Antakshari, Recitation, Song, Dance, Drama, Extempore Lecture, Seat-n-Draw, Argumental Lecture); (b) a Wall Magazine Competition; (c) Publication of Annual College Magazine (Jhalak); (d) Observation of Important Days. Freshers' Welcome, Annual Social, and Farewell of Outgoing Students organized by the Students' Union in collaboration with the college cultural committee.

6. Sports Activities: The College's Annual Sports is held in December of every year. Annual sports were not held in 2020 and 2021 due to the coronavirus outbreak.

7. Games (Indoor and Outdoor): Football, Cricket, Volleyball, Badminton, Kho-Kho, and Kabaddi are outdoor team games organized by the sports committee and the Physical Education Department jointly.

Sujan Murmu, Sarat Kisku, Subrata Mahato (SKBU Football Team), and Debasish Bouri (SKBU Kabaddi Team) have been selected for the SKBU Team for the East Zone Inter University Meet. College Women Kabadi Team was the runner-up in the Inter-College competition in 2022-23.

8. Gymnasium: There is a multi-gym for college students and staff (both boys and girls). Physical Education Departments maintain a routine to use the gymnasium.

9. Yoga: The Physical Education Department celebrates International Yoga Day every year on the 21st of June at the college campus.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 42.11

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
5.59	5.53	37.78	0.26	12.77

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:**Integrated Library Management System (ILMS):**

1. The College Library is Automated. An Integrated Library Management System has been included in the college system.
2. College is renewed for N-LIST Subscription which includes 31,35,000 e-books in use for students and faculties of the college.
3. The College Library has INFLIB-NET for the students and staff to use e-books and journals.
4. In May 2023, there were 13320 Books and 606 Journals in use for the students and staff with a worth of Rupees 2258181.50.
6. The college has a well-equipped and furnished library including reading room facilities. Apart from textbooks based on the syllabus of different subjects, a variety of reference books, dictionaries, encyclopedias, and journals are available in the library. Books and reputed journals are brought and subscribed at regular interval utilizing financial assistance available from UGC, Higher Education Department, Govt. of West Bengal, or other sources.
 - **Section:** The college has general encyclopedias like Britannica, Americana, Soviet, and Encyclopedia on various subjects, dictionaries on languages and subjects, directories, manuals, handbooks etc., and copies of most of the textbooks that the students need. We also subscribe to significant number of journals and about 6000+ e-journals through **INFLIBNET-NLIST**.
 - **Lending Section:** The library has a rich collection of more than 14,000 printed and large numbers of e-books about 31, 35,000+ e-books through INFLIBNET-NLIST books on different subjects. Students are issued 1 lending card. Against each lending card, they can borrow 2 books for 15 days. Time for issuing books from the lending section: 10.30 am - 4.30 pm.
 - **Reading Room:** There is a separate Reading Room section open from 10.00 am to 4.30 pm. Here the students can engage themselves in serious study, either using their books or the textbooks available in this section. Question papers of the Semester and Mid-Semester examinations are kept in the Reading Room, for reference.
 - **Computerization:** The Library is computerized. A computerized catalog search facility based on author/title/keyword/subject is available for borrowing books. Some other features of the computerization process are also being planned.

- **Departmental**

Library:

Each Department has its own separate Departmental Library. There is a separate Book Bank for needy students of the Geography Department at the Geography Laboratory.

Library rules and regulations:

1. Users will have to come to the college library personally to receive books on loan.
2. can issue 2 books at a time for 15 days.
3. can renew the book for one time.
4. borrowed on a particular day cannot be returned on the same day.
5. books should be returned on or before the due date, if returned late overdue fines will be charged.
6. shall not write upon, damage, or make any mark upon any book, journal/ magazine, or other material belonging to the library.
7. are instructed to check the books while issuing and they will be responsible for any type of damage or mutilation discovered at the time of return.
8. the books are lost, then the users have to replace the same books.
9. the card must be reported immediately to the issuing authority.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure**4.3.1**

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

IT Facilities in the College:

1. Out of the 42 teachers of the College, 11 teachers have Ph.D., 05 teachers have M.Phil. and 08 teachers have B.Ed. degrees. Most of them are a handful with ICT-enabled technologies in their daily teaching especially during online classes.
2. As the entire 2020-21 academic session and part of the 2021-22 session was under lockdown for campus learning, online classes have been organized on a regular basis by every department and every teacher for daily teaching-learning activities. Daily classes have been taken by using Google Meet, WhatsApp, and sometimes by using audio on the phone. In the 2022-23 session, the college is preparing

for the NEP 2020 which has 10% online classes starting from the 2023-24 session.

3. Attendance and Internal Assessments have been taken and conducted by using Google Forms on a regular basis. The Semester Examination of the University is also completed through online mode. After the evaluation of answer scripts, teachers uploaded the marks of both the Internal Assessment and Semester examinations through university-provided links for the same.
4. Online Webinars, Workshops, and Special Lectures have been organized by the departments for the students during this academic year regularly. Teachers also benefited from those activities.
5. During the 2022-23 academic session, 06 Teachers of the college acted as resource persons and delivered online lectures for students of other colleges also.
6. Teachers participate in online Faculty Development Programs (FDP), Refresher Courses (RC), and Orientation Programmes (OP) conducted by various institutions and HRDC of the universities.
7. There are 34 computers in various departments of the college used by the students for their study, practical classes, Add-on Courses, Mentor-Mentee programs, and so on.
8. Annual Maintenance is done for all Computers, Printers, Scanners, and LCD Projectors of the college by a reputed company.
9. Requisition is sent to the company by the college authority for any kind of maintenance, replacement, and purchase of any IT products in the college.
10. There is a purchase committee that looks into the annual maintenance of IT equipment and instruments of the college.
11. Bursar of the college prepared a plan at the beginning of the session for new purchases as per the requirements of the departments.
12. IQAC of the college also ensures the IT facility for most of the departments with at least 01 computer and internet/ wifi facility.
13. There is one smart Seminar-cum-Class room and one GIS Laboratory for student use. Besides this, there is a computer facility for Economics, Chemistry, Botany, Zoology, and Bengali departments for the students. One printer for students to use in the Department of Economics and Chemistry.
14. There is a UGC-NRC Room with 10 computers used for classes in 'Computer Application' and 'Information and Library Science'.
15. Two wi-fi connections are available on the campus for the students and staff of the college.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2**Student – Computer ratio (Data for the latest completed academic year)****Response:** 62.82**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

Response: 34

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1**

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 4.12**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
4.47	00	0.30	0.82	0.47

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 28.79

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
912	726	260	377	561

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: C. 2 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 30

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
250	500	250	1325	630

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: C. 2 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 10.22

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
19	31	23	40	24

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
206	416	363	244	112

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0.91

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
05	00	02	03	01

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
00	0	0	0	0

File Description**Document**

Upload supporting document

[View Document](#)

list and links to e-copies of award letters and certificates

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 12.6

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
16	15	06	07	19

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Alumni Association of the College (KMMM Alumni):

1. The Alumni Association of Kashipur Michael Madhusudan Mahavidyalaya is known as KMMM Alumni. This association was formed in 2018 but the association is yet to be registered.
2. KMMM Alumni was formed taking the approval of the College Governing Body on the 24th of February 2018 with the vision of enhancing the standard and also working towards the betterment of the college.
3. It started with the view of encompassing various issues at social and cultural levels and organizing awareness camps and other activities that would help for the betterment of society at large.
4. The Alumni Association also focuses on sharpening the students and providing help in building the future of the students. With these aims, a committee was formed to function for maintaining and regulating for the benefit of the college.
5. In 2022-23, the college authority renewed the committee of office bearers and made sure the increase of members who have passed out from this institution.
6. KMMM Alumni organized Freshers' Welcome in 2022 and observed online Teachers' Day in 2022. Alumni who got government jobs eager to help current students by helping in mock tests and other ways.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

The vision of the College:

1. To promote good physical and mental health, development of pupils' attitudes, and inclusion of discipline for responsible citizens and to create a class of intellectually, morally sound, and committed individuals who will become a human resource of high caliber and to cater to the needs of the society and the country as a whole by our motto.

Motto of the College: "sa vidya ya vimuktaye"(Knowledge Liberates)

The mission of the College:

1. To provide the students of Kashipur and adjacent areas with the opportunity to enhance their educational qualification through receiving higher education and enabling them to build their capacity necessary for being effective and gainfully employed;
2. To bring the local people living around in touch with various educational and social welfare services undertaken by the College through NSS or other extension activities;
3. To humbly attempt to create an atmosphere of learning and awakening through the gradual spread of education and academic culture.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and

procedures, etc

Response:

Perspective Plan:

1. Curriculum Development: Teachers of the college who are members of the UG Board of Studies (BoS) of the Sidho-Kanho-Birsha University put their views on curriculum development and contribute to its implementation through the meetings of Bos. There is a plan for more and more teachers to be sent to the BoS of the SKBU.

2. Teaching and Learning: For the last three Academic Sessions, all the departments have used ICT and taken hybrid mode (online and offline) classes due to the COVID outbreak. Normally the college is used to traditional method of teaching. However, in recent times, the use of ICT and online classes for students increased. The examination is also done through physical verification.

3. Research and Development: 03 departments are engaged to guide Ph.D. Students attached with SKBU. Teachers have also presented papers in seminars, webinars, and conferences and have published papers. Teachers are encouraged to apply for research grants from the government and non-governmental organizations to organize seminars, conferences, and workshops.

4. Administrative Setup: The college is run by a Governing Body with 12 members (The Principal as the Secretary; four members from the state government which includes the President, two nominees from the DPI, and one from the Higher Education Council; two representatives from the University, three teachers members from the college, one member from the NTS of the college and one student member). There is an IQAC for the internal qualitative factors of the college. A Teachers' Council also exists in the college to look into academic affairs.

5. Appointment: The faculties of the college are appointed by the college Governing Body as per recommendation from the West Bengal College Service Commission. State Aided College Teachers, SACT (previously engaged as Part-time Teachers (PTT), Contractual Whole Time Teachers (CWTT), and Guest Teachers) are appointed by the Governing Body of the college and approved by the state government. The Librarian is also appointed by the college GB as per recommendation from the WBCSC. Non-teaching staff are appointed through the proper channel of the college authority as per state government rules.

6. Service Rules: From the first day of the appointment, every staff (both TS and NTS) has been informed about the rules and regulations of the institutions. Service rules of the Government of West Bengal, the Statute of the University (SKBU), and the norms and amendments from the UGC are strictly followed by the college. There is a set of service books for every staff of the college.

7. Procedures for the Execution of the Perspective Plans: Plans are taken in the meeting of the committees approved by the Governing Body and referred to the concerned authority of the DPI and/or SKBU for necessary actions.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Performance Appraisal and Welfare Measures:

1. Career Advancement Scheme (CAS): CAS of teachers is done through the Performance Based Appraisal System (PBAS) of the UGC. Assistant Professors are allowed to promote (a) from Stage-I to

Stage-II (AGP 7000), (b) from Stage-II to Stage-III (AGP 8000), and (c) from Stage-III to Stage-IV (Associate Professor with AGP 9000). There is also an annual increment for all the teaching and non-teaching staff. NTS also gets the benefit of 7 years (for Laboratory Attendant), 10 years, and 20 years.

2. KMMM ECCS Cooperative Limited for Staff: There is a Cooperative of the Permanent teaching staff of the college with 16 teaching members. Teachers could be members with a minimum fee and they can benefit by receiving personal loans with minimum interest. This loan can be returned in EMI from the very next month of receiving the loan. There are 27 members of the society of which 16 are teachers and 11 NTS of the college are members of KMMM ECCS. They also can easily access personal loans whenever they need them. EMI is also applicable to them.

3. Salary Savings with LIC: There is a scheme of Salary Savings for every permanent Teaching and Non-teaching staff with Life Insurance Corporation (India). The net salary will be payable to each full-time staff of the college who has bought the Insurance scheme from LIC.

4. Personal Loan Option from PF Account: The Governing Body of the college allows 100% Personal Loan (without return and no benefit of continuation) and 75% Personal Loan (with EMI and continuous benefit) for every PF account holder of the college. This loan is also easily accessible.

5. Advance Salary for Staff: The college has helped the newly recruited Teachers and Non-Teaching Staff until their fixation from DPI, Government of West Bengal has completed for regular salary. For the same, the college has created a fund in the bank. After getting a fixation of salary from the DPI, Teaching and NTS staff returned the amount they had taken as advance.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	00	00

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 23.89

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
08	23	15	05	03

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
13	13	13	13	13

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Institutional Audit:

1. Government Audit: The West Bengal Government recommended enlisting Auditors for annual college audits. A team of auditors examines details of papers starting from admission to the result of the students, Fund or Grants details (source and expenditure), construction and maintenance work, scholarship and freeship related documents, Books, Equipment purchase, stocks and assets, liabilities, bank details, and interests and issue a certificate.

2. Bursar and Finance Committee: The College has a Financial Sub-Committee and a Bursar for internal audit. Starting from the financial session from April to March each year, the Bursar's planning of income and expenditure is done and sent to the Financial sub-committee. These details will then be checked by the Governing Body for approval.

3. HRMS and GB: The Governing Body has the final say about the college's internal and external audits and financial management. The Principal is the DDO of the college and takes the necessary steps to smoothly run the functioning of the financial matters.

Institutional Strategies for Fund Mobilization:

1. The college has applied to the University Grants Commission for developmental grants and an audited report of the fund has been sent to the ERO, UGC. By aiming to score high in the NAAC, the college is aiming for RUSA Grants also (which the college hasn't received after the first cycle accreditation of

NAAC).

2. The college also applied to the Directorate of Public Information, Higher Education Department, Government of West Bengal for funds in 31 Heads (for new construction) and 35 Heads (for maintenance, purchase of Books, extensional activities, etc.).

3. The college has been applying to Local administrations like Panchayat Samity, Kashipur, Zilla Parishad, Purulia, MLA Fund, Fund from Paschhimanchal Unnayan Parishad (PUP), etc. for generating funds.

4. Convince local people to donate to college funds. Sri Milan Roy, a renowned veteran of the Panchakote Dynasty contributes financially(monetary aid) to the creation of funds for students' Scholarships.

5. Dr. Bibhas Kanti Mandal, Principal of the college also donates monetarily for scholarships.

6. The college is trying to create funds by selling admission forms, prospectus, etc.

7. Respective Department approaches the research organization and agencies like (ICSSR, and National Commission for Women)for funding by sending proposals for organizing Seminars and workshops.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Contribution of IQAC to Strategic Decision-Making:

1. Clean Classrooms: a) Regular dusting and cleaning of the classrooms are required. b) Most of the rooms do not have lights and/or fans. If the rooms have lights and fans, they are not in working condition. c) Windows and doors of the classrooms need renovation. d) Beehives at or near the windows of some of the classrooms need to be removed. e) Renovation of classrooms & laboratories. Many rooms are damped and in poor condition.

2. Opening of Bhadu Bhavan: Immediate opening of Bhadu Bhavan with an adequate number of desks & benches, lights & fans, proper electric connection, blackboards, etc. such that classes can be conducted smoothly from this session.

Review Method of Teaching-Learning Process by IQAC:

1. Parent-Teacher Meeting:

(a) The Academic Session began with the introductory meeting with parents and teachers every year in July. The second PTM was held in January during the observations of Students' Week as ordered by the state government. Regularly two Parent-teacher meetings were held in January during the Student' Week observation and in July during the admission for new sessions every year. During this orientation, Parents could learn about the academic process of the college and the scholarships and free-ship provided by the college authority.

(b) Students were asked to meet the teachers during the form fill-up for Students Enrollment and Examinations two times: one in June and the other in November of each semester. Details of the students are needed for registration and form fill-up for examinations.

(c) Students and parents' feedback has been taken at the end of the session of each semester. Parents can comment, complain, and ask about any means related to their sons and daughters about their performance in the process.

2. Students' Feedback: Online students' feedback is taken via Google Forms. Students from all three semesters (Semesters I, III, and V) have given their feedback on teaching-learning, regarding study materials, on examination (both IA and theory), on other facilities received from the College, and on Office assistance.

3. Feedback from Teachers: Feedback is also collected from teachers in each session regarding the academic, research, and administrative facilities and their involvement in the process. These feedbacks have been analyzed in the IQAC Meetings and sent to the Governing Body for approval. The reports are then sent to the university and uploaded to the website of the college.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement

initiatives identified and implemented**2. Academic and Administrative Audit (AAA) and follow-up action taken****3. Collaborative quality initiatives with other institution(s)****4. Participation in NIRF and other recognized rankings****5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.****Response:** B. Any 3 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Measurement Initiated to Promote Gender Equity:

1. Women Cell: The college has a Women Cell to look into all women-related issues. This Cell frequently organizes workshops and poster competitions on various gender-related issues and women-centric issues.

2. Participation of Women in Cultural and Sports Activities:

a) In recent years, female participation in higher education has been increasing. Caste-wise participation also increases in admission, registration, appearance in the final examination, and pass-out students.

b) In 2018-19: Total Female Students = 1018, Male Student = 944 (Female Percentage = 51.89%)

In 2019-20: Total Female Students = 1004, Male Student = 748 (Female Percentage = 57.30%)

In 2020-21: Total Female Students = 1076, Male Student = 750 (Female Percentage = 58.93%)

In 2021-22: Total Female Students = 1210, Male Student = 954 (Female Percentage = 55.91%)

In 2022-23: Total Female Students = 1164, Male Student = 972 (Female Percentage = 54.49%)

c) **In Cultural Activities:** 86% of total students have participated in cultural activities in the last five years.

d) **In Sports Activities:** 45% of total students have participated in sports-related activities during the last five years.

e) Enrolment of **ST (42.57%)** and **OBC-B (6.21%)** female students have been increased by a huge margin during the period 2018-19 and 2022-23.

3. Observed International Women's Day: Women's Cell of the college has observed International Women's Day every year. Last year, they organized a discussion on the theme "Gender Equity Today for

a Sustainable Tomorrow" on 08.03.2022. Dr. Suvranshu Pan (Economics), Sushil Sarkar (English), Poushali Roy (Geography), and Dr. Subhrajit Chatterjee (Sociology) talked about various aspects of Women's issues. Asha Bauri (Geography) was the Coordinator of the program. A Poster Competition was also organized on that day on the topic of women's issues.

4. Internal Complaint Committee (ICC) and Anti-Ragging Cell: The college has an Anti-Ragging Cell to look into all the issues of ragging both for male and female students. This cell also functions to create a ragging-free campus for all.

5. NSS Awareness Camp: NSS organized various activities throughout the year on women related issues. Last year, NSS Units of the College in collaboration with SBCC Cell, Purulia, and UNICEF organized a workshop on "Social Behaviour Change Communication (SBCC)" on 19.11.2022. They have campaigned in adopted villages on 07.01.2023 on the same issue of SBCC. 100 students, 2 Coordinators, and Resource Persons from SBCC Cell participated in this program.

6. Facilities for Women: There are 05 Women's Toilets and one vending machine for the women at the campus. There is a separate Common Room for the girls also.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: C. 2 of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

Response: D. Any 1 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of

students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**Response:****Institution's Effort for an Inclusive Environment:**

1. Promoting Culture: The college is trying to promote the Bhadu Song and Culture which originated in Kashipur, Purulia where the college is located. The College has introduced a "Diploma Course on Manbhumer Lokogan O Bhadu" from the 2019-20 Academic Session with affiliation from Sidho-Kanho-Birsha University, Purulia. Preserving Vadu song is our priority and one of the Best Practices of the college. An international seminar was also organized on "Bhadu and Bhadra Culture" in 2018-19 academic session.

2. Course on Santali: Kashipur M. M. Mahavidyalaya is situated in a rural area of the Purulia district of West Bengal where more than 65% of people belong to Other Backward Classes (OBC), Scheduled Caste (SC), and Schedule Tribe (ST). For these ST people, Alchiki is the main language of the ST Santali people. The college introduced Santali as one of the main subjects in 2015. Since then, students' participation in Santali has increased every academic session. There is a plan to introduce Kurmali (language of the OBC community of Purulia) subject from the next academic session.

3. Special Lecture: Special lectures was organized by various departments on inclusive environment, tolerance and harmony towards cultural, regional, linguistic, communal, and on socioeconomic issues. A special lecture was organized on "Manbhumer Swadhinata Sangrame Nibaran Chandra Dasgupta and Ananda Kumar Chakraborty: Fire Dekha" by the Department of History on 03.07.2022. Prof. Alaka Mahato was the main speaker. The lectures shed light on the historical and cultural aspect of the region. Discussion on Waste Management was held with SAP of the Government of India. Three webinars was held with SAP in these regards. Legal awareness on IPR and Environmental Laws were discussed in two webinars organized by the department of Economics and Geography respectively during 2020-21 academic session.

4. Hool Divas: is observed every year to give importance to the Santali people of the region which is celebrated on 30th June of the calendar. The program was observed this academic year also. Seminar organized on that day every year to aware the tribal students about the role of Hool in freedom movement and other activities. Girls students perform their traditional Pata Dance on that day. Department of Santali of the college organized a Play to show their tradition and culture.

5. Santali Bhasa Divas: Santali Bhasa Divas was organized every year 22nd December. Local song and rituals were displayed on that day to enriched the knowledge of the students and the community.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

(Best Practice-1)

1. Title: “Preserving Local Culture of Vadu”

2. Objective of the Practice:

The College had always been planning to preserve the "**Vadu Song and the enriched Vadra Culture**" since the inception of the college but the efforts finally saw the dawn of the day in the 2018-19 academic session. Vadu is a local song of Purulia and the surrounding districts of West Bengal that originated in the royal premises of the Panchakote Dynasty of Kashipur which makes it culturally and historically significant and also forms a part of an identity of the region. The college is offering a Diploma Course on Vadu with 25 seats approved by the Sidho-Kanho-Birsha University.

3. The Context:

It was believed that Vadrabati was the daughter of King Nilmani Sing Deo of Panchakote. Vadu song was the language of expression of the king for his daughter. Some rajkabi of that time period and few relatives tried to form lyrics from the words of King Nilmani Sing Deo. That famous word was later popularized as Vadu Song.

The language of the song was later mixed with local Kudmi culture (similar to Tusu song) and rewritten in a new form. Kashipur Michael Madhusudan Mahavidyalaya is trying to preserve those songs and continuously encouraging the local people to carry the legacy.

As a part of the inception of the college in this locality, this course on Vadu which has been implemented from the 2018-19 session, the college authority prioritizes the culture of the locality for local people.

4. The Practice:

The authority of the college has formed a group to search for the origin of the song and its pathfinders who were primarily involved in the lyrics writing and composing that song in and around the Kashipur Block and surrounding areas. The college tried to find the original script with the help of Kashipur Panchayat Samity. By collecting some of the songs in form of writings, the college has published a book on Vadu song. The college authority has collected those writings and prepared a record of the local culture by preserving it.

5. Evidence of Success:

- The college has organized an International Seminar in the 2018-19 academic session on “Bhadu and Bhadra Culture”.
- The College has published a book on Vadu.
- Three batches of Vadu Diploma courses have been completed.

6. Problems Encountered and Resources Required:

- As there is confusion regarding the origin of the song, people from other districts also claim the same. But evidence has supported Kashipur.
- Some writers from other disciplines has also claimed their writing as original, but the endless effort of the students and teachers of the college has proved them wrong.

(Best Practice-2)

1. Title: “Mentoring Students from Backward Region”

2. Objective of the Practice:

The College has planned to uplift the backward students through **the "Mentor-Mentee Program"**. The concept of the Mentor-Mentee program originated from the UGC Guidelines on student upliftment through learning by doing. The practice of the program came into reality by providing tutorial classes in the timetable each year. Later from the lockdown period due to COVID, these classes turned into Mentor-Mentee Programs. Mentee students freely trained themselves by the mentor teachers. They love the process, cultivate, and practice to empower themselves in higher education.

3. The Context:

The dream of the people of Kashipur to establish a College was fulfilled on **26th September 2000** are:

- To provide the students of Kashipur and adjacent area with the opportunity to enhance their educational qualification through receiving higher education;
- To bring the local people living around in touch with various educational and social welfare services undertaken by the College;
- To humbly attempt to create an atmosphere of learning and awakening through the gradual spread of education and academic culture.

To cope with the situation, the college authority tried to help the students through this **Mentor-Mentee Program** which helps the students to speak out their thinking, exchange their ideas, and materialize their dreams.

4. The Practice:

After completion of at least three chapters and/or completion of more than 60 percent of the syllabus, a Mentor-Mentee Program has been organized by each of the department. During the process, Mentor-teachers divided the students into groups as per the number of teachers in the department. Then by choosing a topic for each of the mentee students, they prepared them. After the preparation, students were asked for a physical or online presentation of their selected topics. Mentors and other teachers present in the program, guide them to make them strong in their respective fields of study.

5. Evidence of Success:

To date, eleven such Mentor-Mentee Programs have been organized by the various departments of the college. Economics, Geography, Bengali, History, Sociology, and Science arranged most of it.

- Results of the pre-program and post-program of Mentor-Mentee which shows a positive impact of the program are as follows:

(a) University Examination: 2019

Total Appeared (Hons): 167 (Pass Percentage: 40.10%)

Total Appeared (Gen): 316 (Pass Percentage: 17.09%)

Total Appeared (BSc): 06 (Pass Percentage: 50%)

(b) University Examination: 2020

Total Appeared (Hons): 182 (Pass Percentage: 78.02%)

Total Appeared (Gen): 258 (Pass Percentage: 52.71%)

Total Appeared (BSc): 11 (Pass Percentage: 54.55%)

(c) University Examination: 2021

Total Appeared (Hons): 168 (Pass Percentage: 93.45%)

Total Appeared (Gen): 245 (Pass Percentage: 77.96%)

Total Appeared (BSc): 02 (Pass Percentage: 100%)

(d) University Examination: 2022

Total Appeared (Hons): 159 (Pass Percentage: 100%)

Total Appeared (Gen): 192 (Pass Percentage: 100%)

Total Appeared (BSc): 02 (Pass Percentage: 100%)

(e) University Examination: 2023

Total Appeared (Hons): 155 (Pass Percentage: 84.52%)

Total Appeared (Gen): 294 (Pass Percentage: 24.83%)

Total Appeared (BSc): 03 (Pass Percentage: 100%)

6. Problems Encountered and Resources Required:

- A few departments are not continuing with this program as students are not ready to prepare and present the same. IQAC still working on it to convince the department to continue with the program.
- For online presentations, more than 50% of students are not able to prepare power point presentation, though they are ready to present verbally their article.

File Description	Document
Any other relevant information	View Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness**7.3.1**

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

(Institutional Distinctiveness)

1. Title: “Dreaming with Michael’s Legacy”

2. Objective of the Practice:

The steady urge made by the people of Kashipur for the establishment of a College was fulfilled and the cherished Mahavidyalaya came into being on **26th September 2000**. The opening of the College at Kashipur at once offered invaluable service regarding the spread of educational opportunity for many prospective students of a comparatively backward district. Their opportunities constitute our aims. The opportunities are:

- To provide the students of Kashipur and adjacent area with the opportunity to enhance their educational qualification through higher education and to enable them to build the capacity necessary for being effectively and gainfully employed;
- To bring the local people living around in touch with various educational and social welfare services undertaken by the College through NSS or other extension activities; and
- To humbly attempt to create an atmosphere of learning and awakening through the gradual spread of education and academic culture.

The College has always received generous help and cooperation from the people associated with it and also from the people and well-wishers at large as well as eminent personalities of the locality. We hope and believe that this cooperation will go on increasing.

The college authority always remembers with due respect all those who have touched our College with their dedicated work. They did their novel works, now it's the right time for the college to continue what they have left for us.

3. The Context:

Kashipur Michael Madhusudan Mahavidyalaya, an institution for imparting undergraduate education, was founded in Kashipur (situated about 8 km away from Adra railway station and about 35 km from Purulia railway station under South-Eastern Railways) in the district of Purulia of West Bengal, on 26th September 2000 with the sincere help and active cooperation of the people around Kashipur. In September

of 1872, the famous poet, Michael Madhusudan Datta took charge as the Legal Advisor to the Panchakote Raj Estate from Raja Nilmani Singh Deo of Panchakote. Later he was promoted to the prestigious office of the Treasurer. Although the tenure was not all that happy and satisfying to Madhusudan, he obtained within a short time some pleasure and interest in the life of the people living around, as well as the nature and the place itself – the evidence of which could be found in some of his sonnets. As a token of remembrance of the association between the place and the poet, the College was named “**Kashipur Michael Madhusudan Mahavidyalaya**”. In the course of its more than twenty-three years of glorious journey, the College has earned quite a few distinctions.

4. The Practice:

The college started its journey in the name of Michael Madhusudan in 2000. Since then every year, the college has been celebrating two important days as its remembrance: (a) **25th January (the birthday of the poet Michael Madhusudan Dutt)** and, (b) **26th September (the College Foundation Day)**.

- **On 25th January, every year**, the authorities arrange a program beside the statue of Michael inside the college premises. Teachers and students recite Michael's poems, discuss his work, and remember his stay at this place.
- **On 25th January 2023**, Michael's 200th birthday was observed with many programs including a State Level Seminar. The program started with a procession of students and teachers from the College to Hattala of Kashipur crossing the Kashipur Rajbari (where he has served as legal advisor). Then after garlanding the statue of the poet, the seminar on “**Bi-Centenary Birth Year Observation of Mahakabi Michael Madhusudan Dutta**” was succeeded by two important lectures by Dr. Subal Chandra De, Controller of Examination, Sidho-Kanho-Birsha University followed by Dr. Arabinda Chattopadhyay, Department of Bengali, Bankura University. This

program was organized by the IQAC of the college. The college-published first book (**Pathachakra-I**) was also released on that day. Soumen Beltharia, President of the Governing Body of the College named the adjacent road from the College's main gate to Rajbari More as Michael Madhusudan Road.

- **On 25th January 2024**, the college organized a closing ceremony of the year-long activities on Michael's work and culture. The seminar on "**Dwi-Shotoborshe Michael Madhusudan**" was organized by the IQAC. Dr. Nachiketa Bandhyopadhyay (Registrar, SKBU), Mahabir Chowbe (Researcher on Michael, Kashipur), and Manoara Begum (Anara Girls School, Purulia) were the main speakers of the seminar. A statue was established at the Kashipur Library by the President and Principal of the college and the name of the road was announced as **Michael Madhusudan Road**. A Wall Magazine competition for the departments was also held on that day.

5. Evidence of Success:

- The college authority with the help of IQAC of the college has planned to place a **Photo of Michael** as a token of remembrance at the office rooms and classrooms of all forms. The practice has been started with the plantation of a photo in the Principal's Room and the Teachers' Room.
- There is a plan to observe the Birthday of Michael Madhusudan Dutt as the **College's Annual Day** each year. On this day, prizes for all competitions held throughout the year should be distributed to the participants.

6. Problems Encountered and Resources Required:

Any program or activity faces some level of challenges from various aspects. The establishment of the college in the name of Michael Madhusudan Dutt was not supported by all the local people. But some strong activism and enthusiastic approach by some, made it possible. Their efforts and support could make the college in the name of Michael a success.

File Description	Document
Any other relevant information	View Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

Additional Information:

- The IQAC has submitted all the AQAR up to 2022-23 and registration for the IIQA has been completed.
- During the pandemic years that started from March 2020 to January 2022, the college had to face many difficult challenges. As the college is situated in a rural backward region of West Bengal, 100% digitization was next to impossible here. However the college took the challenge with a positive attitude and arranged all possible pathways for the students to avail of online classes, and regular information from the college, which helped them appear in the final examinations.
- The college has managed a COVID-Helpdesk from the salary of the staff of the college and helped local people during the lockdown. NSS wings of the college helped visit door-to-door of the two adopted villages and supplied necessary food and other medical apparatus during COVID. The college also supplied medical instruments to the local Kolloli Hospital.
- The college has organized various programs following the UGC guidelines and instructions from the Ministry of Higher Education, Government of India which include Azadi-ki-Amrit Mahotsov, Observance of the Birthday of Tribal Freedom Fighters (National Commission for Schedule Tribe), and Program for Women Students (National Commission for Women).

Concluding Remarks :

The college is aiming high to prepare the students to fulfill their future endeavor. Implementation of National Education Policy 2020 will be helpful for the local students as the course structure helps to understand the outcome based education. The authority looks into the matter for the students that education must not be a burden, it will make their life meaningful and easier. Sincere teachers and staffs of the college helping the students to fulfill their dreams as mentioned in the mission and vision of the college.

Teachers are also constantly enriching themselves through FDP and quality publication in UGC Care listed journals. Unit cost of education is lower now-a-days. Students are facilitated with many scholarships and freeships provided by the college and the governments. Infrastructure is improving day by day. Curriculum has also enriched with cultural and sports activities throughout the year which enables to cater the extra-curriculum performance of the students.

The college aims at securing a position among the best three colleges under Sidho-Kanho-Birsha University in education and related activities. Discipline among students and zero tolerance of ragging are the main motto of the college. Though there are some weaknesses, the authority of the college will overcome the challenges in near future with the cooperation from all the stakeholders.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p>Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)</p> <p>Answer before DVV Verification : 7 Answer After DVV Verification :0</p>																				
1.2.2	<p><i>Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</i></p> <p>1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>225</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	225	0	0	0	0	2022-23	2021-22	2020-21	2019-20	2018-19	0	0	0	0	0
2022-23	2021-22	2020-21	2019-20	2018-19																	
225	0	0	0	0																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
0	0	0	0	0																	
1.3.2	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</p> <p>1.3.2.1. Number of students undertaking project work/field work / internships Answer before DVV Verification : 866 Answer after DVV Verification: 860</p> <p>Remark : As per clarification received from HEI, and multiple counting of the same students should be count as one, thus DVV input is recommended.</p>																				
2.1.2	<p><i>Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years</i></p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>470</td> <td>525</td> <td>382</td> <td>382</td> <td>406</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	470	525	382	382	406										
2022-23	2021-22	2020-21	2019-20	2018-19																	
470	525	382	382	406																	

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
470	525	382	382	406

2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
554	554	447	447	447

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
541	541	447	447	447

Remark : As per clarification received from HEI, and values for the metric id 2.1.2.2 should be in ratio with the values of the metric id 2.1.1.2, as according to the state reservation policy, thus DVV input is recommended.

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
24	19	17	17	15

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
11	07	05	05	05

Remark : As per clarification received from HEI, and according to the certificates provided, thus DVV input is recommended.

2.6.3 Pass percentage of Students during last five years (excluding backlog students)

2.6.3.1. Number of final year students who passed the university examination year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
208	419	350	232	139

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
206	416	363	244	112

2.6.3.2. Number of final year students who appeared for the university examination year-wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
453	437	415	399	489

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
451	433	410	400	378

Remark : As per clarification received from HEI, and according to the supporting documents provided, thus DVV input is recommended.

3.2.2 *Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
01	02	02	02	00

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	01	0	0	0

Remark : As per clarification received from HEI, and number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise only to be considered, thus DVV input is recommended.

3.4.3 *Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
18	12	09	07	02

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
08	08	05	05	02

Remark : As per clarification received from HEI, excluding days celebration and awareness programs on generic themes, thus DVV input is recommended.

4.1.2 ***Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years***

4.1.2.1. **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
5.37760	20.58008	36.72840	2.35373	13.91390

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
5.59	5.53	37.78	0.26	12.77

Remark : As per clarification received from HEI, and excluding expenditure on electricity, thus DVV input is recommended.

4.4.1 ***Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)***

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
6.50609	1.59308	0.62545	0.82435	0.60305

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
4.47	00	0.30	0.82	0.47

Remark : As per clarification received from HEI, and excluding the expenditure on the electrical fittings, thus DVV input is recommended.

5.1.1 Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

5.1.1.1. Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
2433	2122	1416	1459	1781

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
912	726	260	377	561

Remark : As per clarification received from HEI, thus DVV input is recommended.

5.1.2 Following capacity development and skills enhancement activities are organised for improving students' capability

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: C. 2 of the above

Remark : As per clarification received from HEI, thus DVV input is recommended.

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

5.1.3.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
02	03	03	02	13

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19

250	500	250	1325	630
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Remark : As per clarification received from HEI, and number of the students enrolled to be considered, thus DVV input is recommended.

5.1.4 ***The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases***

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : As per clarification received from HEI, thus DVV input is recommended.

5.3.1 **Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

5.3.1.1. ***Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years***

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
09	00	00	05	21

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
00	0	0	0	0

Remark : As per clarification received from HEI, and district level, inter colligate level and participation level awards should not be considered, thus DVV input is recommended.

6.3.3 ***Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years***

6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19

11	33	22	05	03
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Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
08	23	15	05	03

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
13	13	13	13	13

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
13	13	13	13	13

Remark : As per clarification received from HEI, and less than 5 days FDPs should not be considered, thus DVV input is recommended.

6.5.2	<p>Quality assurance initiatives of the institution include:</p> <ol style="list-style-type: none"> 1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented 2. Academic and Administrative Audit (AAA) and follow-up action taken 3. Collaborative quality initiatives with other institution(s) 4. Participation in NIRF and other recognized rankings 5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc. <p>Answer before DVV Verification : A. Any 4 or more of the above Answer After DVV Verification: B. Any 3 of the above</p> <p>Remark : As per clarification received from HEI, option 1, 3 , 5 to be considered, thus DVV input is recommended.</p>
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7.1.2	<p>The Institution has facilities and initiatives for</p> <ol style="list-style-type: none"> 1. Alternate sources of energy and energy conservation measures 2. Management of the various types of degradable and nondegradable waste 3. Water conservation 4. Green campus initiatives 5. Disabled-friendly, barrier free environment <p>Answer before DVV Verification : A. 4 or All of the above Answer After DVV Verification: C. 2 of the above</p> <p>Remark : As per clarification received from HEI, 1,3 option to be considered, thus DVV input is</p>
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	recommended.
7.1.3	<p>Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following</p> <ol style="list-style-type: none"> 1. Green audit / Environment audit 2. Energy audit 3. Clean and green campus initiatives 4. Beyond the campus environmental promotion activities <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: D. Any 1 of the above Remark : As per clarification received from HEI, and Auditing from Government / Govt. recognized organizations, University departments, recognized / certified non-profit NGOs shall be considered, thus DVV input is recommended.</p>

2.Extended Profile Deviations

Extended Profile Deviations
No Deviations